

SPECTRUM CORPORATE TRAINING

Combining skills training and teambuilding activities in idyllic locations around Malta, Gozo & Comino



Corporate Training in style

# Why not improve your skills while taking a break?

It's possible. Instead of deciding between rewarding your staff for a job well done or giving them the opportunity to improve their performance at work, why not have both?

With Spectrum, we provide you with the opportunity to do just that. We have 1-day, 3-day and 5-day packages that combine executive training seminars in Etiquette, Inter-Cultural Awareness and Communication Skills with sun, fun and culture – all rolled into one!

In this brochure, you can find some general information about these packages to give you an idea of what we can offer. Since we pride ourselves on offering a tailor-made service, a free consultation is provided to ensure that we can create an unforgettable experience for your staff.

Whoever said that you can't mix business with pleasure evidently never heard of us!



# The Trainers

Meet the Spectrum trainers. As experts in our respective fields, we have come together to create a synergetic product, linking with, and building on, the content of one another. With over 50 years of professional experience combined, we provide our participants with meaningful content in an interesting and engaging way. This will allow them to immediately apply the skills and techniques they learn and significantly improve their image as well as the way they interact with others.



Ramona Galea International Business Etiquette & Protocol Specialist



Clive Cusens Language & Communications Specialist and ex-Diplomat



Viviana Premazzi Global Mindset Developer and Specialist in Inter-Cultural Relations

Our detailed bios can be found at the end of this brochure

# Some Ideas...

Whilst all our packages are tailor-made to suit your specific requirements, we would like to give you an idea of what they could include. Here you can find examples of course content for a 1-day, 3-day and 5-day package. With the 3-day and 5-day packages, the course content will also include simulations and optional team-building, cultural or recreational activities after each 4-hour day.

#### 1-day programme (6 hours in one day + a coffee & lunch break):

Public Speaking	Inter-Cultural Communication	The Polished Professional				
3-day programme (12 hours in total spread over 4 hours per day):						
Effective Meetings	The Polished Professional	Negotiation Across Cultures				
Inter-Cultural Communication	Leadership	Executive Image				

### 5-day programme (20 hours in total spread over 4 hours per day):



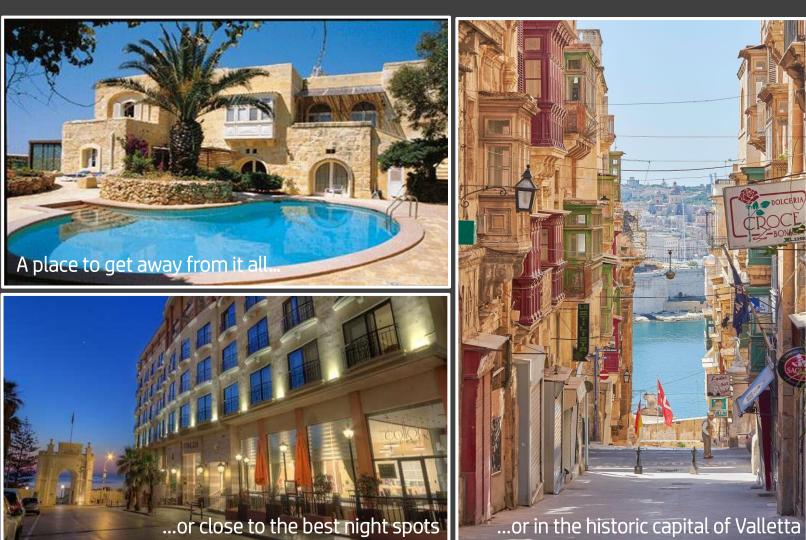
Leadership	Inter-Cultural Communication	Executive Image	Effective Meetings	Diversity and Inclusion
The Polished Professional	Public Speaking	Negotiations across cultures	Corporate Dining	Summary and Feedback

## Accommodation

Beautiful locations all over the islands: from standard rooms in hotels to beautiful suites in converted farmhouses in Gozo for that extra wow factor, whatever your preference, we can provide you with a number of options to suit your needs. We can find something for everyone, from quaint and rustic to modern and chic.







Locations may very depending on season and availability. Early booking is highly recommended



# Activities

After half a day of training and refining your skills, it's time to have some fun! Whether you want to go on cultural trips, team-building activities or something recreational like a barbeque by the beach or a night out to enjoy some fresh Mediterranean cuisine, we can make it happen. During your free consultation, let us know what you're looking for or get some advice from us and we can make it fit into your programme and your budget.





Some underwater fun, perhaps?





Private sailing trips for the group

Activities are on-demand and subject to availability, weather and group size

# Why choose Spectrum?

Spectrum Corporate Training is more than just a combination of training and team-building. It is a unique experience that will not only boost your staff's morale and well-being but will bring them back to work with professional skills from the full spectrum of the field of communications, which will benefit your organisation greatly.

All you need to do is get in touch with your specific requirements and budget and we will prepare a tailor-made quote for you free of charge, with a number of options to choose from. Whilst the tuition costs are fixed, other costs for accommodation, cultural, recreational and/or teambuilding activities will vary.

Whether you want to treat your staff to a luxury experience or prefer to work with a smaller budget, we are certain that we can make you happy.





# Our Expertise

Although we are three independent trainers with our own companies and distinct services, we have seen the potential of working together to create a truly holistic product for our clients. On this page, you can find out more about what we can offer in terms of course content and also find out more about our respective companies. You may contact any of us to receive a quote about Spectrum Corporate Training.

Ramona Galea offers tailor-made solutions designed to increase her clients' global professional presence through engaging training programmes focusing on today's ever increasingly important soft skills. She shares her knowledge on the art of knowing when, how and why we are expected to behave in social and professional circles which is why distinguished individuals are held in high regard.

Website: <a href="http://firstclassetiquette.net/">http://firstclassetiquette.net/</a> Contact: <a href="mailto:rgalea@firstclassetiquette.net">rgalea@firstclassetiquette.net</a> Clive Cusens offers specialised training in Public Speaking, Leadership and Effective Communication. His interactive seminars are aimed at people who need to enhance the way they interact with their colleagues, management and/or clients. Through his training, participants will effectively apply a number of techniques aimed at improving their performance when speaking publicly, handling of internal and external meetings, giving constructive criticism, dealing with complaints and much more.

Website: <u>https://eloquentlanguage.com/</u> Contact: <u>clive.cusens@eloquentlanguage.com</u> Viviana Premazzi provides clients with a new lens that can help them to value diversity and promote inclusion and a sense of belonging in their organisations, enhancing communication and productivity. All her training uses a mix of cognitive (lectures, discussions) and behavioural methods (simulations, role plays, case studies, immersion experiences) and can be variably combined and tailored to the needs and knowledge of the participants, be countryspecific, and/or business-relevant.

Website: <u>http://gmdmalta.com/</u> Contact: <u>Viviana@gmdmalta.com</u>



# SPECTRUM

CORPORATE TRAINING